



# Job Openings

Friday, October 5, 2018

## Accounting

### Financial/Cost Analyst

#### **Financial Analyst:**

Analyze company's costs, or the use of available resources, and reports such analysis to management for decision-making and control, cost-benefit analysis, performance evaluation, strategic and tactical planning for new products or services, process improvement methods, matching costs to customers to evaluate customer profitability.

#### **Sales Price Management:**

Daily communication with sales team, maintain and manage past, current, and future sales pricing database, variance analysis, retro calculations, "what-if" studies, keep close communication with Accounting.

#### **Product Cost Management:**

Maintain product cost database, marginal profit analysis, parts pricing database management, Standard cost analysis.

#### **Customs Compliance:**

Support customs compliance officer, help keeping company compliant with US customs, communication with customs broker, perform customs broker audits (on Imports), customs invoice verification, HTS code maintenance, ISF filing, Commercial Invoicing (Exports), NAFTA certificates.

**Desired Qualifications:** BA/BS degree with 1+ year of accounting/finance experience (preferred in manufacturing). Ability to work in a fast-paced environment, where speed and accuracy is essential. Excellent analytical skills. Ability to collaborate with a multi-department team. Also helpful to have experience with manipulating large databases. Intermediate to Advanced knowledge of Microsoft Office (Excel, Power Point, Word, Access).

**Working Conditions:** The business analyst generally works in an office environment, but is expected to be highly familiar with all production operations, and to regularly visit all significant company operations.

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## Production Engineer

#### **Responsibilities will include but are not limited to the following:**

- Process control studies and investigations
- Ergonomics studies
- Safety investigations
- Quality document update and control
- Installation of new product
- Develop specifications for and oversee installation of new machinery
- Design modifications to current equipment
- Manage projects to a specific time line and budget

#### **Qualifications required to meet above expectations:**

- Received a Bachelor of Science in Engineering; preferably Mechanical, Electrical, Electronics, Automation, or Engineering Technology
  - Experienced in at least one programming language; preferably knowledge of PLC programming
  - Proficient in Microsoft Office products; preferably use of functions and experience with data analysis in Excel Experienced with or exposed to circuits and electronics; knowledge of reading wiring diagrams preferable Experienced with or exposed to Robotics preferred; reading programs, teaching points, etc.
  - Experienced in at least one modeling software; Solidworks is the preferred software
  - Plan to pursue a career in manufacturing
  - Legally allowed to work in the United States
  - Hours per week: 40 hours+\*
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## Maintenance

### **Maintenance Associate**

Position will perform minor and major machine repairs & preventive maintenance. May require some weekend and holiday work as well as daily overtime as needed.

High School Diploma or equivalent preferred. Two year degree in Industrial Maintenance Technology, three to five years experience in PLC programming & troubleshooting preferred. 1-3 years experience in maintenance shop environment.

Ability to read mechanical & electrical blueprints & schematics. Familiar with electrical & mechanical troubleshooting techniques. Good communication & problem solving skills.

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## Safety and Health

### **Safety Specialist**

#### **Primary Responsibilities include:**

Administration and maintenance of workers compensation claims  
Assisting associates with minor injuries at the facility on a daily basis  
Assisting with injury investigation at the plant and researching countermeasures Tracking and analyzing safety data  
Ensuring OSHA standards are being met as well as tracking OSHA logs and reporting Assisting in DOT drive compliance

#### **Qualifications:**

Must have 3-5 years of experience and knowledge of SBWC (Workers Compensation) Must be flexible with working hours. Some evening shifts will be needed.  
Must have CPR and First Aid certification  
Must have excellent verbal and written communication skills  
Strong computer skills in Excel, Power Point, Word  
Ability to analyze safety data  
Must have knowledge of OSHA standards, logs, and reporting  
Must have 3-5 years work experience in safety related field with some experience in manufacturing. (Activities such as Safety inspections, audits, risk assessment, ergonomic assessments, etc)

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